Councillor mentoring – **Mentoring agreement**

Name of mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of mentee/s or mentee group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local authority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of mentoring taking place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| 1. Starting outContext – relevant council objective/s:Your current role/s:Your motivation for being involved in mentoring: |
| 2. Where are you now?Your assessment of those aspects of your role you want to strengthen or develop: |

|  |
| --- |
| 3. Where would you like to be?Your learning objectives, that is, what you want to have achieved by the end of the mentoring: |

|  |
| --- |
| 4. The action plan |
| What form will the mentoring take (general elements / structure)? |  |
| What needs to happen? |  |
| Who will do what? |  |
| When will the actions happen (outline timetable)? |  |
| What resources are needed? |  |
| How will we know the objective has been achieved (evidence of change / outcomes)? |  |
| What will success look like / feel like? |  |

|  |
| --- |
| 5. What can we expect from each other?Our rules of trust: |

|  |
| --- |
| 6. Timescales (when does this need to happen?)How we will contact each other, and how often: |

|  |
| --- |
| 7. Anything else we need to spell out? |