# Session plan for schools/colleges – template

You may be asked to go into a provider as a representative of your council to discuss local government career opportunities with young students. Below is an example session plan to help you prepare.

This template can be adapted depending on the length of time available and the audience.

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| **Aim** | To increase awareness and understanding of local government among the students. |
| **Objectives** | * Students directly engage with a representative of a council to gain an understanding of local government.
* Students take part in a group task to encourage them to think about the work councils do.
* Students gain an understanding of how to seek routes into working in local government.
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| **Target audience** | 14-18 years old. |
| **Materials / information required** | * Visual presentation introducing local government.
* Flip chart and pens.
* Relevant software.
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## Session schedule – based on 50 min length

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| **Duration** | **Task** |
| 10 minutes | **Introduction to local government**Give a brief overview of the work councils do and the different roles within it. Focus on the variety of jobs on offer. |
| 5 minutes  | **Group task: introduction stage**Ask students to separate into groups in order to complete a task which gets them to think more about the role of councils. Example tasks: * A council wants to promote the benefits of healthy lifestyles to young people, including healthy food and fitness. Your task is to outline how you would do this. Consider what information you would want to get across and the ways in which you would do it.
* A council is passionate about reducing their own carbon emissions and working with partners and local communities to address the impact of climate change. This includes increasing access to bike lanes. However, they want to develop new ways of doing so. Your task is come up with ideas which the council could undertake.
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| 20 minutes | **Group task: discussion stage**Students should use the allocated time to work on the task. Open group discussion is encouraged along with the use of relevant software or written materials. Move between groups to provide guidance and support where needed. |
| 10 minutes | **Group task: presentation stage** Students are asked to present their ideas. Follow up questions can be asked. |
| 5 minutes  | **Summary and promotion of entry routes into local government** Conclude the session by briefly explaining the entry routes into local government, including apprenticeships, graduate roles and T Level industry placements. Provide contact details for further information. |

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