Discretionary Grant Application Process

This is the TEST system - Do not use this system to register for grants!

My Grants

This area will list your Grant Requests and advise you of the status of any requests.

If your business pays Business Rates on a property which has Small, Rural or Retail Business Rates Relief

- Mid Sussex District Council: Small Business Grant Fund £10,000 - Start Date: 27/04/2020

If your business does NOT pay Business Rates on a property but your business has "Property Related Expenditure"

- Mid Sussex District Council: Small Business Grant Fund £10,000 - Start Date: 27/04/2020

This is where the customer needs to click to apply for a discretionary grant.
Dependant on scheme set up the customer may require a unique property reference.

The in depth schemes are created by the authorities in the administration portal. Giving the customer an overview of which scheme they should apply for.
Any declarations that the authority has set now need to be confirmed before the customer can continue.
## Discretionary Grant Application Process - Property Details

### New Request

#### The Basics
- What is your relationship to the business?
- Select
- Account Reference Number
- Property Reference Number: 123456789
- Premises Licence Number (If you have one)
- What type of business are you?
  - e.g. Restaurant, Bar, B&B, Market Trader
- What is the business’s trading name?
  - e.g. The Red Lion
- Please provide your Company Website if you have one
  - e.g. grantapproval.co.uk
- Number of PAYE employees
  - 0
- Is the business closed because of COVID-19?
  - Yes
  - No
- Are you able to continue trading online?
  - Yes
  - No

#### Property Information
- Address
  - e.g. 15A Building Number 120 Building Name St Catherines House Street 1 26 Westminster Drive Street 2
- Locality
- Town/City
- Postcode
- SI8 IUT

#### Other Questions
- If the company is VAT registered please complete this section.
- Please provide your VAT Member State. This is usually "GB".
- Select
- What is your VAT number?
  - e.g. 341987111
- Check your VAT number is valid - this will be a 9 digit number
- Are you claiming or have you already claimed the Self Employed Income Support Scheme?
- Yes
- No

Optional data collation set at authority level - PAYE Ref. NI Number HMRC UTR
The system uses the Companies House API to refuse companies that are dissolved or incorporated after the eligibility date. There is even a marker to refuse entities that haven't filed accounts.
Comments Prompt

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Comments

Please advise how the business will spend the grant funding if it were to be awarded.

Enter your comments here: Minimum 20 Characters, Maximum 500

Please provide as much information as possible. You can save multiple comments if you need to.

Save

Custom requirements set by the local authority that can be followed up post application.

29/05/2020 16:04:08 - Claimant
User Comment
I am in arrears with my rent and council tax bills

29/05/2020 16:04:23 - Claimant
User Comment
The claimant can enter as many comments as needed in here
Discretionary Grant Application Process - Mandatory Documentation

Authority set mandatory documents that the customer must upload before the system allows you to continue.
To reduce the possibility of fraudulent applications, we lock the account name to the entered business name. This means the grant can only be paid into a business account and not be changed to a third party.
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Declaration

Please read the following Declaration, you must NOT continue with this application unless you agree to this Declaration.

Please note: Information will only be kept in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by law in carrying out any of its functions.

Please refer to our privacy notice on our website at https://www.midsussex.gov.uk/about-us/privacy-notice for further details.

Any business grant made is subject to a limit of either 200,000 Euros for the Small Business Rates Grant or 800,000 Euros for the Retail, Hospitality and Leisure Grant over a 3 year period. If you feel you should not be entitled to the grant because of state aid please advise the Council. For further information on state aid please see https://www.gov.uk/guidance/state-aid.

I declare that the information I have given to obtain this grant is complete and accurate to the best of my knowledge. If I am claiming a grant to which I am not entitled to, I fully realise that I will be required to repay the money to the Council, who may also consider taking legal action such as prosecution for fraud.

Declaration Reference Number

11462

Please enter the number shown above to confirm you accept this declaration.

Final Declaration set by the authority on state aid and any other fraud statement.
Discretionary Grant Application Process - Complete

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Your Request Is Complete
Thank you for completing this request for Grant Funding.

Your Reference Number is: 27124
If the Local Authority requires any further information they will contact you using the details provided. If they have all the information they require and they can confirm you qualify for the Business Grant Funding Scheme, payment will be made to your bank account as soon as possible.

Thank you for using GrantApproval.co.uk
To view your request or to submit more requests follow the link to My Grants
Thank you for using GrantApproval.co.uk

Your request has been saved under Reference Number: 27124

When reviewing your application the council will contact you for any further information required.

Please do not re-submit the information as duplicate submissions will delay payment because additional reviews will be needed.

If you have any queries in relation to the request for Grant Funding please use available online resources, either on the Local Authority website or www.gov.uk

Property Reference Number: charlie

GrantApproval.co.uk Reference: 27124

Local Authority: Eastbourne Borough Council

Local Authority Website: https://www.lewes-eastbourne.gov.uk/business-rates/

Local Authority Email: specialistsrwa@lewes-eastbourne.gov.uk

Please Note: Due to the Coronavirus pandemic Local Authorities and Government Departments have shortages in staff to handle queries due to illnesses and self-isolation. We ask that you use emails to contact Local Authorities where possible and only contact the Local Authority if absolutely necessary.

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