

Your ref: Garden waste renewal  
Date: 19/05/2017



**Dr Anthony Leonard**  
**Executive Director of Business Operations**

Town Hall  
Bexhill-on-Sea  
TN39 3JX

Inv Name  
Street  
Town  
County  
Post Code

**Garden Waste Renewal 2017/18**  
FOR INFORMATION ONLY  
DIRECT DEBIT CUSTOMER

**Garden waste reference number:** GW Ref  
**Bin Header** Bin Address

Dear Name,

We are getting in touch to let you know that the time to renew your subscription to the garden waste service for 2017/18 is approaching. You are currently setup to pay by Direct Debit and we will look to take the payment on **Monday 3<sup>rd</sup> July 2017**. This letter is for information purposes only, you don't need to do anything we will take the payment automatically. You will only need to contact [Garden.Waste@rother.gov.uk](mailto:Garden.Waste@rother.gov.uk) if we have an incorrect quantity of containers for your address and/or total cost.

If you do not wish for the service to continue then please cancel the Direct Debit by Friday 16<sup>th</sup> June with your bank or let us know and we will remove the Direct Debit so a payment is not taken.

Our records show you have:

A quantity of qty brown bin(s) at the property

Total cost of £cost.00

Invoice Number Invoice

With this letter we include the Terms and Conditions for the service. By renewing you are agreeing to these terms.

Regards

Rother District Council