

15 July, 2018
Our Ref:

[Redacted]

RENT ARREARS

Dear

I am writing to you because your rent account shows arrears of **£40.23** as at **15 July, 2018**. Please note this does not include the rent due for this week.

If you are finding it difficult to pay your rent, or if you are having general financial problems, please contact me immediately on the telephone number in the right hand box of this letter to discuss and agree the best way we can help you. This may include referring you to the Citizens' Advice Centre for money advice, or to a Welfare Benefit Officer for welfare advice.

Please remember that your rent is charged weekly, and is payable in advance.

If you have recently made payments to clear the arrears please ignore this letter

Please use the barcode below to pay your rent.

[Redacted]

Barcode Number: [Redacted]

Yours sincerely,

[Redacted]
Income Officer

RENT ARREARS
£40.23
Please make an immediate payment to clear these arrears.

Please contact your Income Officer on 020-8937-2730 or by email at housingmanagement@brent.gov.uk for further assistance.

EASY WAYS TO PAY

- Online – www.brent.gov.uk
- Pay Point or Post Office
- Using your debit or credit card using the automated telephone line – 0208 937 1717
- Direct Debit
- Standing Order

Please contact us if you require more information on the ways to pay your rent.