

## ANNEX E – Support schedule and key milestones

Following the review of your June submissions a thorough analysis has been undertaken to identify where footprints requested and require support. Regional teams are already working with you to prepare for the October STP submission and beyond. This documents details further materials to draw on.

Please note that this document lists resources produced nationally, however further resources may have been developed and shared via regional teams which may not be captured here.

Other resources are still in development and you will be notified as soon as they become available.

### Available support

#### 1. Masterclasses

| Masterclass   | Details  |
|---|--|
| Mental Health   | <p><b>Two webinars</b> providing a short overview of MH5YFV followed by a session responding to challenges local areas are facing.</p> <p><b>Dates:</b><br/>5 Oct; 08:30 – 10:00<br/>6 Oct; 13:00 – 14:30</p> <p>Please confirm attendance to <a href="mailto:cassandra.gosling@nhs.net">cassandra.gosling@nhs.net</a></p>   |
| Patient and public engagement (includes a session on Working with Local Government) | <p>The aim of the Sustainability and Transformation Plan (STP) masterclass is to provide practical, helpful and implementable advice and guidance for STP programme directors and communications and engagement leads, based on the guidance to be published September 2016.</p> <p><u><a href="#">Registration is by invitation only.</a></u></p> <p>Where: Coin Street, London<br/>When: 4 October 2016<br/>Timings: 10:30am-4:00pm (Arrival and registration from 9:45am)</p> |

#### 2. Available resources

| Theme     | Details   |
|-----------|---|
| Workforce | <p>- One-page workforce slides for each footprint<br/>If you require these please email the national 5YFV programme office (<a href="mailto:england.fiveyearview@nhs.net">england.fiveyearview@nhs.net</a>) or your Regional HEE Directors HEE:<br/>London and the South East: <a href="mailto:Julie.Screaton@southlondon.hee.nhs.uk">Julie.Screaton@southlondon.hee.nhs.uk</a><br/>South: <a href="mailto:patrickmitchell@nhs.net">patrickmitchell@nhs.net</a><br/>Midlands and the East: <a href="mailto:david.farrelly@nhs.net">david.farrelly@nhs.net</a></p> |

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|  | <p>North: <a href="mailto:laura.roberts10@nhs.net">laura.roberts10@nhs.net</a></p> <p>- Local Workforce Action Boards (LWABs) will support the workforce strand of the STP by developing solutions for the current and future workforce. There are 38 Local Workforce Action Boards, mostly coterminous with STP areas, or covering 2 or 3 areas. For further information and a list of LWAB chairs please contact your regional Directors named above.</p>  |
| Library of resources: care and quality, health and wellbeing | <p>A useful resource for footprints seeking to quantify and address their care and quality and health and wellbeing gaps. It pulls together in one place much of the previously published guidance relevant to these 'gaps'. To receive a copy please email <a href="mailto:england.fiveyearview@nhs.net">england.fiveyearview@nhs.net</a></p>   |
| Aide memoires for policy areas                               | <p><a href="https://www.england.nhs.uk/ourwork/futurenhs/deliver-forward-view/stp/support/">https://www.england.nhs.uk/ourwork/futurenhs/deliver-forward-view/stp/support/</a></p> <ul style="list-style-type: none"> <li>• <a href="#">Cancer</a></li> <li>• <a href="#">Diabetes</a></li> <li>• <a href="#">Digital</a></li> <li>• <a href="#">Learning Disabilities</a></li> <li>• <a href="#">Maternity</a></li> <li>• <a href="#">Mental Health</a></li> <li>• <a href="#">New Care Models</a></li> <li>• <a href="#">Personalisation and choice</a></li> <li>• <a href="#">Prevention</a></li> <li>• <a href="#">Primary care</a></li> <li>• <a href="#">Safety</a></li> <li>• <a href="#">Supporting people to manage their own health, wellbeing and care</a></li> <li>• <a href="#">Urgent and emergency care and 7 day hospital services</a></li> </ul> <p>In addition national policy teams have reviewed the STP submission and are working with regional teams to provide targeted support to footprints.</p> |
| Specific information on preventative interventions           | <p>Menu of preventative interventions: to receive it, please email <a href="mailto:stp@phe.gov.uk">stp@phe.gov.uk</a>; for any additional advice or support, please contact your PHE centre STP lead; if you are unsure about who your centre lead is, send an email to <a href="mailto:stp@phe.gov.uk">stp@phe.gov.uk</a>, stating name of your footprint.</p>  |
| Learning from New Care Models                                | <ul style="list-style-type: none"> <li>- <a href="#">The MCP framework document is publicly available and is found here</a></li> <li>- <a href="#">The Directory of Support (published in December) is here</a></li> </ul>   |
| Estates  | <ul style="list-style-type: none"> <li>- <a href="#">Aide memoire</a> on estates</li> <li>- <a href="#">One Public Estate</a> programme(funding channel)</li> <li>- Nationally funded Strategic Estates Advisers have been assigned to the footprints. The Strategic Estate Advisers are developing high level estates strategy slide decks including guidance on use and completion to support you. Strategic Estates Advisers should already have made contact with STP leads and provided the pro forma strategy template, but any questions can be directed to Clive Shore (<a href="mailto:c.shore@communityhealthpartnerships.co.uk">c.shore@communityhealthpartnerships.co.uk</a>) or Julie Whetton (<a href="mailto:julie.whetton@property.nhs.uk">julie.whetton@property.nhs.uk</a>).</li> </ul>  |
| Communication s and engagement                               | <ul style="list-style-type: none"> <li>- Yammer group for 44 STP leaders and regional colleagues, plus a separate group for STP communications and engagement leads.</li> <li>- Generic communications and engagement strategy template shared with STP communications and engagement leads, plus other materials</li> </ul>   |

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|   | <p>produced for the New Care Models programme.</p> <ul style="list-style-type: none"> <li>- Part-funded access to Buckinghamshire Post Graduate diploma in Healthcare communications for successful applicants. Applications have now closed for this year.</li> <li>- Public facing working draft of national STP narrative shared for local adaptation. Shared with STP communications and engagement leads.</li> <li>- Guidance on patient and public engagement : <a href="#">Engaging local people: A guide for teams developing Sustainability and Transformation Plans (STPs)</a>;</li> <li>- Away days/workshops with 44 comms leads and regional teams (next event on consultation and engagement is on the 4th October – see masterclasses)</li> <li>- To support you with primary care engagement, the RCGP has appointed Regional Ambassadors to help implement the <a href="#">General Practice Forward View</a> and have been designed to cover the 44 STP footprints. You can find out more about these and how they can support you with engagement <a href="#">here</a>. You can also access the contact details for Local Medical Committees (LMCs) <a href="#">here</a>.</li> </ul> <p>Please email <a href="mailto:england.fiveyearview@nhs.net">england.fiveyearview@nhs.net</a> for any further information.</p> |
| Integration self-assessment tool (by LGA) | <a href="http://www.local.gov.uk/documents/10180/7632544/1.10+Stepping+up+to+the+place+-+integration+self-assesment+tool+WEB.pdf/017681db-bec4-405d-b51d-4ff6f930227d">http://www.local.gov.uk/documents/10180/7632544/1.10+Stepping+up+to+the+place+-+integration+self-assesment+tool+WEB.pdf/017681db-bec4-405d-b51d-4ff6f930227d</a>  |
| Leadership support offer                  | <p>The NHS Leadership Academy on behalf of Health Education England is pleased to be working with the Leadership Centre, NHS Improvement, Public Health England, NHS England and NHS Horizons among other providers to ensure that the best leadership development support is available to all Sustainability and Transformation footprints.</p> <p><b>Please see Appendix 1</b></p>   |

## Key milestones for STP October submission and beyond

| Date                       | Item  |
|----------------------------|---|
| 22 <sup>nd</sup> September | Planning Guidance and October STP Guidance published          |
| 28 <sup>th</sup> September | Feedback on September finance submission                      |
| 21 <sup>st</sup> October   | STP submission  |
| 24 <sup>th</sup> November  | Submission of full draft 2017/18 to 2018/19 operational plans |
| End of November 2016       | Baseline dashboard position published                         |
| 23 <sup>rd</sup> December  | National deadline for signing of contracts and trajectories   |
| January 2017 (TBC)         | Face to face STP visits with national teams                   |