End of Industry Placement Review

At the end of the Industry Placement, it is important for the Line Manager to sit down with the student and reflect on what has been achieved.

This is an opportunity to discuss workplace skills such as commitment, time keeping or motivation, as well as the technical skills required for similar roles. The provider you are working with may have their own ‘appraisal’ or ‘end of placement review form’ they would like you to complete.

Offering feedback to the student is an important way on them further developing their skills, reflecting on their achievements and a great help for progression routes post their T Level.

Student name:

Student’s Industry Placement role:

Local Government:

Student’s Line Manager:

Review date:

Workplace skills review

Use this space to review the students ‘soft skills’ and how this has been demonstrated during the Industry Placement.

Overall feedback

Use this opportunity to give a general overview of the student’s performance during the Industry Placement. What has been some key achievements? Think about their behaviour and social skills, as well as the knowledge and technical elements. How did the student’s performance match to their learning objectives?

Review against learning objectives

How has the student performed against the learning objectives that were set by their provider?

Student feedback

You may want to use this opportunity to gain feedback from the student to identify how they thought the Industry Placement went.

Line Manager name:

Line manager signature:

Student name:

Student signature: